

2017-07-04

# Research Project Progress Report Form

**IUB**

Independent University, Bangladesh

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**Independent University, Bangladesh**  
**Research Project Progress Report Form**

1. Research Project Title:

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2. Principal Investigator Information:

Name	ID	Designation	Department	E-mail	Contact No.

3. Co-Investigator(s) Information (if applicable):

Name	ID (if applicable)	Designation	Department/ University	E-mail	Contact No.
Add Co-Investigator					

4. Project Start Date:

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5. Amount awarded:

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6. Period covered by the Progress Report:

From:                      To:

7. Description of work carried out during the specified period:

(Should be categorized under the following headings where applicable)

Item (e.g. Fieldwork, Lab Study, Data collection, Results obtained)	Proposed and Approved	Time Frame	Status	Remarks/Explanation
Add Item				

8. Please provide a detailed account of the expenditure of the Research Project funds

Expenditure during the period of the Progress Report:

Itemized list of Approved Budget	Time Period	Amount Allocated	Amount Spent	Balance/status	Remarks
Add item					

9. Work plan for the next period (if different from approved schedule)

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10. Overall what is your assessment of your current progress of the Research Project?

a.

<b>Timeline</b>
Ahead of schedule
On schedule
Slightly behind schedule
Significantly behind schedule

b.

<b>Budget</b>
Spent less than planned
Spent according to the budget
Spent slightly over the budget
Spent significantly over the budget

11. In addition to item number 5 or 6 have there been any other problems encountered with the project?

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Signature of the Principal Investigator

.....  
Date

